



SEALASKA HERITAGE

Overnight Camp Counselor:

INFORMATION

Department:	Education
Reports to:	STEAM Program Manager
Location of	Juneau, Alaska

Work:

Contract Position	Overnight Rate - Dependent on Experience
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SUMMARY/OBJECTIVE

The objective of this position is to provide overnight support to Sealaska Heritage Summer Camp staff and students. Overnight Camp Counselors will be responsible for supervising approximately 40 campers to ensure their safety and well-being. The selected candidate will have experience, working with children ages 12-19, communicating with multiple individuals and problem solving. Developing plans for activities and facilitating those activities will be a part of the counselor's general duties. Please email a copy of your resume and three references to Brook Cinocco at brook.cinocco@sealaska.com to apply.

ESSENTIAL FUNCTIONS

1. Act as a positive role model for students
2. Assist in facilitating a welcoming and supportive camp environment.
3. Provide general support to campers and staff during transition times between scheduled activities.
4. Assist lead counselor and camp director in implementation of evening activities.
5. Regularly communicate with camp staff about student progress

6. Fulfill all staff training requirements.
7. Provide general camp support functions, setting up and distributing course materials and engaging in information sharing about the camps.
8. Other Duties as assigned.

COMPETENCIES

- Knowledge of Southeast Alaska Native culture and Southeast Alaska's communities
- Experience and interest working with youth.
- Demonstrated effective verbal, written, and interpersonal communication skills.
- Demonstrated ability to coordinate activities with attention to detail.

SUPERVISORY RESPONSIBILITY

This position will not have supervisory responsibilities.

WORK ENVIRONMENT

This position's duties are performed primarily at the University of Alaska Southeast Juneau Campus. Some hours may be spent at the Walter Soboleff Building. This role routinely requires outdoor physical activity such as hiking, swimming or canoeing. Office equipment such as computers, phones, photocopiers, filing cabinets, and fax machines will also be present.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to verbally communicate. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, and climbing during working hours. The employee must frequently lift and/or move objects up to 20 pounds and occasionally lift and/or move objects up to 50 pounds.

POSITION TYPE AND EXPECTED HOURS OF WORK

This is a seasonal position over the summer months. Compensation will be a combination of a nightly rate and hourly rate for staff trainings. Contractor will begin in April and end by August 15th. They are expected to be on site at the University of Alaska Juneau Campus with students from 9:00 PM to 8:00 AM for the duration of the Sealaska Heritage Summer Academies. This position also requires approximately ten hours of mandatory staff training. And a day of staff orientation for both camps. Option to work at only one camp.



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Time commitment breakdown	
Middle School Science Technology Engineering and Arts Academy (STEAM)	Nightly for 10 nights July 20-30 th 2023
Staff Orientation	July 19 th 2023
Staff Training	10 hours

TRAVEL

None to minimal.

REQUIRED EDUCATION AND EXPERIENCE

- High school diploma
- Experience working with youth.

PREFERRED EDUCATION AND EXPERIENCE

- 2 years of professional work in the education or project-related field

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

TO APPLY

Please email a copy of your resume and three references to Brook Cinocco at brook.cinocco@sealaska.com

