

### **Community Liaison Position Description**

Raven Reads Early Literacy Program is a one year project that will serve Alaska Native children in the communities of Angoon, Hoonah, Hydaburg, Juneau, Sitka and Yakutat.

Raven Reads is designed to improve kindergarten readiness and early literacy skills in Alaska Native children age birth to 5 years old. Raven Reads provides training to caregivers and early childhood educators in best practices in early literacy and cultural connections. Raven Reads provides family literacy activities and age-appropriate and culturally relevant books to participating families.

The Community Liaison expectations are as follows:

- Attend 16 hours of professional development training in Juneau
- Lead, coordinate and staff local Family Literacy Events:
  - Host 9 monthly Family Literacy events through the school year,
  - Identify Parent Helpers to assist with family literary activities
  - Identify Elders to assist with family literary activities
  - Event plans will be followed as provided by SHI staff. Any changes to event plans will reflect place and community.
- Collect data (event sign-in sheets, surveys, etc)
- Provide caregiver training
- Participate in Baby Raven Reads team bimonthly meetings
- Commit to 20 hours a month, up 9 months a year
- Submit invoices on a monthly basis 9 months a year
- Identify Covid risks and aid in mitigation by following local tribal, city, and/or school's lead in accordance with SHI's risk metrics
- Properly care for program equipment/inventory and return in a timely manner upon request
- Communicate and respond to SHI staff within 3 business days

Families participating in Raven Reads will attend monthly activities that follow a classroom model and incorporate culturally-infused strategies proven to increase phonemic awareness, such as: pictures and puppets; rhymes, songs, and dance; drumming and clapping. Activities are designed to meet different skill levels.

To apply, please email a resume to Tess Olympia: [tess.olympia@sealaska.com](mailto:tess.olympia@sealaska.com)