

Application Deadline:
March 14, 2003

SEALASKA HERITAGE INSTITUTE
HERITAGE STUDY GRANT
One Sealaska Plaza, Suite 201, Juneau, AK 99801
Phone: (907) 586-9177
Toll Free: 1-888-311-4992

Scope and Purpose

The Sealaska Heritage Institute (SHI) Mission is: "To Perpetuate and Enhance the Tlingit, Haida and Tsimshian Cultures."

The goals of the Heritage Study Grant Program are to ensure the perpetuation of Southeast Alaska Native arts and cultural practices. Priority is for endangered arts and practices.

Categories of Study

Endangered traditional practices and art forms:

Chilkat Weaving
Northwest Coast Geometric Weaving
Basketry Weaving (with emphasis on Tlingit and Tsimshian)
Clan Hat
Warrior Clothing/Armor
Compilation of Clan Names
Clan Songs (recording, transcriptions and translations)
Clan Stories and Oratory
Koo.eex (Potlatch) Protocol Workshops
Documentation of Traditional Medicines

Native Teacher

Study must be conducted with a Native artist, Native teacher, or Master Native Language Speaker/Language Teacher who is a member of an Indian Tribe and who is recognized as an Indian artisan by an Indian Tribe.

Eligibility

Established Native Organizations or Accredited Educational Institutions.
Participants in the Heritage Study Program must be:

1. Alaska Native as defined as "Native" under the Alaska Native Settlement Act, 443 U.S.C.A. 1602(b), and enrolled to Sealaska Corporation; or
2. Native descendant of Alaska Natives enrolled to Sealaska Corporation, whether they own Sealaska Corporation stock or not; or

Ineligibility

The following individuals are ineligible to receive a Heritage Study Grant:

1. SHI Trustees, officers, managers, and substantial individual contributors and their immediate families;
2. SHI Scholarship Selection Committee members and their families;
3. For purposes of clarifying items 1 and 2, the family of any individual shall include only his/her spouse, ancestors, dependent lineal descendants, and spouses of lineal descendants.
4. Applicants who did not complete their first Heritage Study Grant Program.
5. Applicants who have received two previous Heritage Study Grant Awards.
6. Master/Apprentice instruction between family members.

Application Procedures and Deadline

Each applicant must submit a completed application by the March 14, 2003 deadline to be considered for a Heritage Study Grant. Late applications will NOT be reviewed for funding. Applicants must complete all sections of the application. A completed application includes the following items:

Heritage Study Grant Program Application including:

1. Applicant's Statement
2. Instructor's Profile
3. Work Plan
4. List of Native Participants with shareholder I.D. numbers or if participants are lineal descendants of shareholders (i.e. parents or grandparents), provide the shareholder identification number of the individual owning the shares and indicate the relation to the participant.

Scholarship Selection Committee Review Process

The Scholarship Selection Committee, which is comprised of five Sealaska shareholders, selects the recipients for the Heritage Study Grants based on the following:

1. A complete application, including the Applicant's Statement, Instructor's Profile, Work Plan and number of eligible participants.
2. The qualifications and experience of the Native artist or Native instructor.
3. The Scholarship Selection Committee determines the amount of the Heritage Study Grant.

Grant Award

1. Awards will be made to defray cost of materials and activity expenses or registration and related course costs.
2. Awards will be made in two parts:
 - a. The first payment will be made at the beginning of the project upon receipt of the required forms.
 - b. The final payment will be made when the receipts for tuition, fees, materials and other related costs; proof of completion of the project (photos or tapes); and final report by recipient and instructor have been submitted to SHI.

Reporting Requirements

The recipient must submit a report to the Sealaska Heritage Institute prior to the end of the twelve (12) month grant period which includes the following:

1. Photos or tapes of the learning experience or the product;
2. Instructor's evaluation of the project and list of participants who completed the project.
3. Grade report from the college or university if courses were taken.

Completion of Project

Heritage Study Grant projects must be completed within twelve (12) months of the Award Notification. Projects not completed in this time period will forfeit their final payment of the award.

For Office Use Only:

SEALASKA HERITAGE INSTITUTE

HERITAGE STUDY GRANT APPLICATION

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ORGANIZATION	
1. Name and title of official authorized to sign and administer this grant	2. Tax Identification Number:
3. Mailing Address:	4. Phone Number:
	5. Fax Number:
	6. Email:
HERITAGE STUDY GRANT PROJECT	
7. Begin Date: End Date:	8. Length of Study Project: Month: Weeks: Hrs:
9. Instructors:	
10. Instructor's Shareholder Id number:	11. Have you received a SHI Heritage Study Grant before: <input type="checkbox"/> Yes <input type="checkbox"/> No
12. Number of Participants	

15. Identify the traditional art form/practice you intend to study: (You must choose only one)

- Chilkat Weaving
- Northwest Coast Geometric Weaving
- Basketry Weaving (with emphasis on Tlingit and Tsimshian)
- Clan Hat or Warriors Clothing/Armor
- Compilation of Clan Names
- Clan Songs recording, transcriptions and translations
- Clan Stories and Oratory
- Koo.eex (Potlatch) Protocol Workshops
- Documentation of Native Foods/Plants
- Traditional Medicines

BUDGET FORECAST (Complete both sections)

16. Applicant's Budget: Instructor's Fee/Tuition Material & Supplies TOTAL	\$ _____ \$ _____ \$ _____	17. Applicant's Contribution: Applicant's Participant's Other Corporation State Council on the Arts TOTAL	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
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The applicant(s) and instructor must agree on the instructor's fee, costs and plan for the study

Certification of Information And Compliance And Waiver & Release

- I understand that applications received after March 14 will not be considered.
- I certify that the information provided in the application is true and correct to the best of my knowledge and ability. Any misrepresentation or any concealment of information requested will be sufficient grounds for rejection of this application, removal of my eligibility, or loss of grant awards.
- I agree to submit a written final report that includes photos or tapes upon completion of the project including the list of participants.
- I will contact SHI in advance of any changes or cancellations to the Heritage Study Grant project.
- I certify that I am not related by blood or marriage to any member of the SHI Board of Trustees, Scholarship Committee members or employees.
- I agree to hold the Sealaska Heritage Institute harmless from any and all claims for injury or damage to persons or property suffered in connection with the Heritage Study Grant activities.

Signature: _____

Official of Organization

Date: _____

Title

APPLICANT'S STATEMENT

On a separate sheet of paper, please type the following:

The purpose of this written statement is to provide background information about your organization and your Native programs. It need not be lengthy, but be specific.

1. Describe background of organization.
2. Describe previous activities involving Native arts and cultural traditions.
3. Describe the expected benefits of this Heritage Study Grant.
4. Provide list of Native Participants Names with shareholder identification numbers. If participants are lineal descendants, indicate the individual to whom they are tracing descendency, whether that person is a parent or grandparent, and provide their shareholder identification number.

INSTRUCTOR'S PROFILE

Instructor's Name: _____

Instructor verification must be provided that he/she is an Alaskan Native.
(A photocopy of Instructors Tribal Enrollment card or Sealaska Shareholder Id Card)

AREA OF EXPERTISE:

Category of Art Form or Traditional Practice: _____

Number of years of experience in area of expertise: _____

Number of years of experience as an instructor in area of expertise: _____

WORK PLAN

On a separate sheet of paper, please type the following:

Area of study:
(Identify from a list of endangered traditional practices and art forms)

Provide a description and time line or calendar of the intended Heritage Study Work Plan.